

# Murray Language Academy

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## MEMORANDUM

To: 6<sup>th</sup> Grade Parents  
From: Greg Mason, Principal  
Date: September 25, 2016  
Re: Ms. Quinn Daniels (Patton) Leaving CPS

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I am writing to notify you that Ms. Daniels has accepted a new position outside of the CPS district. She will serve as a Coaching Director for a nonprofit organization. Ms. Daniel's last day at Murray is September 28, 2016. She has worked with the administrative team during the last two weeks with recruitment, classroom routines, and future unit plans.

On Friday, September 23, 2016, our search team concluded with the selection of Ms. Tracy Navarro as our new 6<sup>th</sup> grade teacher. Of the many candidates that applied, we felt Ms. Navarro was the best fit for the job. Ms. Navarro will start at Murray on Monday, October 3, 2016.

In the meantime, I am inviting you to a parent meeting on September 28, 2016 at 6:00pm to meet Ms. Navarro, and to offer a farewell to Ms. Daniels. The meeting will be held in the Multipurpose Room.